



Dear Vendor,

The Maryland School Bus Contractors Association will be hosting their Annual Convention & Trade Show October 17-19, 2024 in Linthicum Maryland. We would like to invite you to participate in the Trade Show on Friday October 18, 2023. The convention opens Thursday evening with a Contractor early registration and hospitality room. Friday Contractors may attend several seminars and informational sessions provided by many of our Associate Members

Friday evening is the Trade Show. The show opens at 7pm and continues until 10:30pm. During this time Contractors & guests will flow through the Trade Show room. The evening includes an open bar with heavy hors d' oeuvres for all who are registered. It is a great time to meet new folks and reconnect with old friends.

Saturday some products will be demonstrated outside, and the buses will be on display. Outside space is very limited and assigned on a first come first serve basis. Meals on Saturday are not included in the cost to display at the Trade Show but can be purchased separately.

Trade Show set up will begin on Friday October 18, 2024 at 10am. Please contact me Karen Jones, cell, 443-336-0653 with your approximate arrival time, so I can manage the set-up times.

All persons must be registered to attend the Show. This includes family members, friends etc. Wristbands will be provided for all paid attendees and must be worn during the Trade Show.

To simplify the registration, a payment summary sheet is attached to this packet. If paying by check all payments and forms will be sent to a central address. This packet includes:

Trade Show Registration Hotel

Registration

Advertising Information

Sponsorship Opportunities

Associate Member Information & renewal forms

Please remember to enclose all forms and the payment summary sheet with payment and send it to the address on the bottom of the payment summary sheet.

If paying by CREDIT CARD you may email all completed forms to wilsonsbus@comcast.net. CREDIT CARD Payments are accepted, contact Joyce Glorioso @ 443-686-0964.

(there is a fee for this type of payment)

If you have any questions, please feel free to contact us at 410-255-1047 or email me at wilsonsbus@comcast.net.

Looking forward to seeing you in October!!

Karen Jones & Jessica McMillion

**MARYLAND SCHOOL BUS CONTRACTORS ASSOCIATION
ANNUAL CONVENTION & TRADE SHOW
ASSOCIATE MEMBERS REGISTRATION SUMMARY FORM**

Company Name: _____

Contact Person _____

Phone: _____ Email: _____

REGISTRATION DEADLINE OCT. 3, 2024

SPACE & MEMBERSHIP COMBO PRICING

1 space (includes 4 company reps.) + Basic Associate Membership	\$600.00	\$ _____
1 space (includes 4 company reps.) + Deluxe Associate Membership	\$700.00	\$ _____
1 space (includes 4 company reps.) + Premier Associate Membership	\$750.00	\$ _____

Representative Names:
 1. _____ 2. _____
 3. _____ 4. _____

# of extra spaces _____ @ \$275.00 each	\$ _____
# of extra representatives _____ @ \$40.00	\$ _____

Names: _____

SPACE ONLY PRICES

1 space NO ASSOCIATE MEMBERSHIP	\$615.00	\$ _____
# of Saturday Lunches tickets: @ \$50.00 each		\$ _____
# of Saturday Banquet tickets: @ \$90.00 each		\$ _____

*****ASSOCIATE MEMBERSHIP PAYMENT ONLY. NOT ATTENDING SHOW*****

Basic Associate Membership ONLY	\$300.00	\$ _____
Deluxe Associate Membership ONLY	\$400.00	\$ _____
Premier Associate Membership ONLY	\$475.00	\$ _____

CALENDAR ADVERTISEMENT (SEE ATTACHED ON INFORMATION)

¼ Page Ad _____ @ \$50.00	\$ _____
½ Page Ad _____ @ \$80.00	\$ _____
Full Page Ad _____ @ \$150.00	\$ _____

DONATIONS TO BINGO Games: This will be for prize winners attending Bingo.

Donation towards Bingo Game Prizes. (any amount greatly appreciated) \$ _____

Make Check Payable to MSBCA AND MAIL TO:

**Karen Jones
4413 Mountain Rd.
Pasadena, MD 21122**

CREDIT CARD PAYMENTS CALL JOYCE GLORIOSO 443-686-0964.
 Note there is a fee for this service.

HOTEL INFORMATION

Embassy Suites @ BWI
1300 Concourse Drive
Linthicum. MD 21090

DATES: October 17-19, 2024

RESERVATIONS CALL 410-850-0747 (MENTION MSBCA CONVENTION)

All rooms are full efficiencies (units with a kitchenette) and FREE Breakfast & 2 FREE Bar Drinks

ROOM RATE (per night) Double/Double \$149.00 plus tax

RESERVATION CUT OFF DATE IS OCTOBER 2, 2024!!!!!!!!

CALL TODAY!!!! DON'T DELAY

IMPORTANT INFORMATION

This year we will be having Bingo Games for entertainment after the banquet!!! but we need your help to make this happen! If you or your Company would like to donate cash towards our Bingo night, please do so on the "Registration Summary Form" or call Tammy Smithson @ 410-808-1197

Registration for the Annual MARYLAND SCHOOL BUS CONTRACTORS TRADE SHOW

Type(s) of product or services: _____

I/we will require space (s) for the Trade Show. I understand that each display space includes a table, 4 chairs and entrance to show for 4 company representatives. Signs are not provided. Please bring what you need to Show Off your business!! Please bring any extension cords if you need power to your table.

Remember, Alcoholic beverages are being provided, children and young adults must be chaperoned by an adult.

Authorized Signature: _____

_____ I am interested in Outside space on Saturday to demonstrate my product.

***Please note outside space is limited!! First come first serve basis

Maryland School Bus Contractors Association, Inc.
Fed ID # 52-1270381

ASSOCIATE MEMBER REQUEST/RENEWAL

It is time to renew or upgrade your Associate Membership with MSBCA. We now offer 3 levels of membership which are outlined below. Membership term is September to September. If you are attending the Trade Show in Ocean City, Maryland send payment with registration payment and receive a \$100.00 discount on the membership level you choose by selecting a "combo price". The discounted price is listed on the Distributor Registration form. Please complete this form and include with your registration information. **If you are renewing membership only complete and mail payment payable to MSBCA.**

MAIL TO:

**Karen Jones
4413 Mountain Road
Pasadena, MD 21122**

Credit Card Payments call Joyce Glorioso 443-686-0964 for information. Be advised there is a fee associated with this type of payment.

<u>LEVEL</u>	<u>COST</u>	<u>BENEFITS INCLUDED</u>
Basic Member	\$350.00/year	Electronic copy of contractor member list & Quarterly Newsletter, Company name on MSBCA Website.
Deluxe Member	\$450.00/year	All Basic member benefits plus: Company website link added on MSBCA website. Discounted Rate to advertise on website.
Premier Member	\$525.00/year	All Basic & Deluxe benefits plus: Company Logo on MSBCA website. Eligible for Vendor Spotlight on website.

** It is solely the Associate Member's responsibility for creating & providing company information including but not limited to logo, ads, artwork & changes to MSBCA's specifications. Please contact the website manager, Jess McMillion 410-255-1047 for detailed information. **

Company Name: _____

Contact Person: _____ Phone # _____

Address: _____

City: _____ State: _____ Zip: _____

Fax: _____ E-Mail: _____

Type of Business: _____

Associate Member Level: _____

This membership will expire on 09/01/2024

CONVENTION CALENDAR

We had such positive response with the Calendar MSBCA will do a calendar for 2024

Our calendar will give YOUR Business the opportunity to advertise YOUR products/services while also helping Maryland School Bus Contractors Association.

ALL ADS MUST BE E-MAILED! Ads must be submitted in high-res PDF format. Please reference MSBCA AD in the subject line of your email and include your name and contact information. Send ads: ryantransportation@comcast.net
If you have questions, please contact Joyce at the same email.

DEADLINE TO SUBMIT ADS IS October 1, 2024 BY 5:00 PM.

AD SIZE & COST:

Full Page Ad	\$ 150.00
½ Page Ad	\$ 80.00
¼ Page Ad	\$ 50.00

ATTENTION: This is a calendar so therefore limited in the number of ads we can accept. They will be on a 1st come, 1st serve basis so if you want to be in the calendar, get those ads in ASAP.

If you are attending the Convention complete the advertising portion on the payment summary sheet. If you are **NOT** attending complete information below, make check payable to **MSBCA** and remit to:

Joyce Glorioso
2914 Harford Road
Hydes, Maryland 21082

REMEMBER TO E-MAIL YOUR AD TO: ryantransportation@comcast.net

Business Name: _____ Phone #: _____

Contractor Name: _____ Phone #: _____

Email: _____ Ad Size: _____

County: _____

TENTATIVE SCHEDULE:

Thursday October 17, 2024

7:00pm – 9:00pm Early Registration---2nd Floor Hospitality Room

Friday October 18, 2024

8:30am – 4:00pm Contractor Registration—2nd Floor Hospitality Room
9:30am – 1:00pm Seminars-- located in JFK Room 1st Floor (snacks provided)
10:00am – 5:00pm Vendor Set Up—1st Floor Ballroom
1:00pm - 2:00pm LUNCH-- Upstairs on the Terrace
7:00pm Contractor Registration—2nd Floor Hospitality Room
7:00pm – 11:00pm Trade Show—1st Floor Ballroom

Saturday October 19, 2024

9:00am – 10:00am Contractor Registration—2nd Floor Hospitality Room
9:15am – 10:00am Vendor Roundtable Discussion—1st Floor JFK room
10:00am –12:00pm Outdoor Demonstrations and Buses on Display—Parking Lot
12:00pm – 2:00pm Lunch--1st Floor Ballroom
2:00pm – 4:30pm Business meeting & Election of Officers—1st Floor JFK room
4:30pm – 5:00pm Executive Board Meeting for current & newly elected officers— 1st
Floor JFK room
6:30pm – 7:00pm Reception--1st Floor Ballroom
7:00pm – 10:00pm Banquet & Bingo Games—1st Floor Ballroom/JFK Room